

Linkage & Retention Committee Meeting
Wednesday, March 15, 2017 10-12

Members Present: Kat Mercado, Roman Buenrostro, Ayla Karamustafa, Kimberly Ramirez, Juan Jose Lopez, Amy Wong, Matt Linas, Carmela Williams, Roy Ferguson

Members Absent: Sandra Candelana Cortes, Mark ??

Guests Present:

CDPH Present: Erika Harding, Jorge Cestou, Patrick Stonehouse

MSI: David Ley, Gerald Frazier

Agenda Item	Meeting Notes/Decisions Made	Action Needed <i>(what/who/when)</i>
Meeting Called to Order	Meeting called to order @ 10:05 a.m.	Ayla Karamustafa
Welcome & Introductions	Introductions were made by all present at that time. Moment of Silence observed. Additionally, Kat proposes options to personalize the moment of silence, with a song, a poem, or a special dedication to the group. All agreed that it was a good idea and, Kimberly Ramirez agreed to do next month.	Kat Mercado
Review & Approve Meeting Minutes	Minutes approved with the following corrections:	
Corrections/Previous Meeting	No hyphen in Sandra Candelana Cortes Jose should be Juan Jose Lopez Marks name should be added to the sign-in sheet	Roman Buenrostro Juan Jose Lopez
Review Meeting Agenda	Agenda Reviewed	
Steering Committee Updates	-the committee implemented a steering committee stand-alone session prior to the full body mtg. to address questions related to the portfolio -It was decided that the subcommittee would review the different components of the portfolio individually, discussed in input forums throughout the month, and ultimately	Roman Buenrostro

Minutes

	<p>discussed at the full body at the end of the month</p> <ul style="list-style-type: none"> -The full Steering Committee will be working with CDPH staff to conduct community forums; rather than having this be the sole responsibility of the Membership Committee. The next forum will be Thursday, March 23rd @ Faith United Methodist Church, 15015 St. in Dalton, IL 	
<p>CDPH Updates</p>	<ul style="list-style-type: none"> -RW program is closing fiscal year 2016 -Award letters for fiscal year 2017 have been released -The program is engaging with members via Webinar's including one to assist member organizations with "how to prepare a budget" -CDPH will be hosting a series of workshops focused on "deconstructing racist systems" -Quarterly meeting for HIV delegate agencies will be Monday, March 20th @ Mt. Sinai -Partner Services have been working with the University of Washington to mirror service implementation 	<p>Jorge Cestou</p> <p>Patrick Stonehouse</p>
<p>Co-Chair Nominations</p>	<ul style="list-style-type: none"> -Kat Mercado will be stepping down as Chair of the Linkage and Retention Committee Because she has been elected to Co-Chair the Full body -Kat emphasizes that the additional time requirement only includes the additional Steering Committee meeting each month -Kimberly Ramirez was nominated but respectfully declined -Roy Ferguson was nominated but respectfully declined -Amy Wong was nominated but respectfully declined -The committee agreed to revisit this issue next month when other members were present. Roman Buenrostro agreed that he would be of service in the interim -Additionally, Ayla will consult with the Membership Committee regarding moving alternate members to full membership status 	<p>By Roman Buenrostro By Amy Wong By Kat Mercado</p>
<p>Open Meetings Act</p>	<p style="text-align: center;">(5 ILCS 120/1) (from Ch. 102, par. 41)</p> <p>Sec. 1. Policy. It is the public policy of this State that public bodies exist to aid in the conduct of the people's business and that the people have a right to be informed as to the conduct of their business. In order that the people shall be informed, the General Assembly finds and declares that it is the intent of this Act to ensure that the actions of public bodies be taken openly and that their deliberations be conducted openly.</p> <p>The General Assembly further declares it to be the public policy of this State that its citizens shall be given advance notice of and the right to attend all meetings at</p>	<p>Roman Buenrostro</p>

Minutes

	<p>which any business of a public body is discussed or acted upon in any way. Exceptions to the public's right to attend exist only in those limited circumstances where the General Assembly has specifically determined that the public interest would be clearly endangered or the personal privacy or guaranteed rights of individuals would be clearly in danger of unwarranted invasion.</p> <p>-CAHISC is reviewing committee procedures to be in compliance with the Open Meetings Act of Illinois and is assuring the following:</p> <ul style="list-style-type: none"> -More regular updates and information sharing through the website -Deadlines for minutes and agenda will be met; especially through the website -Establishing time limits for setting and canceling meetings -Votes will be conducted with a roll-call vote and not in secret -There will be an online training offered to all CAHISC members <p>Actions taken to achieve compliance will be addressed in the next Full Body mtg.</p>	
Committee Work	<ul style="list-style-type: none"> -Kat reminds the group that there is work associated with being a member of the Committee; which involves not only the portfolio but also the committee work-plan -Priority Setting and Resource Allocation, and developing the actions steps of the work-plan will continue this year 	Kat Mercado
HIV Service Portfolio	<ul style="list-style-type: none"> -There will be presentations of each of the components of the HIV Portfolio to individual committee meetings and feedback and input will be gathered following these presentations. This Information will be used to develop and finalize the Portfolio -During today's committee meeting Patrick Stonehouse presented a description of the Community Development through Engagement and Mobilization component of the portfolio and lead a discussion to gather feedback and input from community members -Jorge presented a real life example of the power of Community Development through a description of the development of a health clinic by Alivio Community Health Center and the Little Village Community Organization at Lawndale High School. Members of the community met to identify a significant lack of health care in the community and developed a coordinated strategy to address the problem. This community development action could be studied to model similar projects to organize community based services to move their people along the ARV pathway. -Members participated in a robust discussion of the CD component and expressed their ideas on how this might be implemented 	Patrick Stonehouse

Minutes

Major Conclusion and/or Recommendations from Committee	-The committee will revisit Co-Chair nominations next month -The input of the committee gathered during today's presentation on the community development component will be used to shape the HIV Portfolio	Ayla Karamustafa
Meeting Evaluation	Surveys were circulated for evaluation	
Announcements	Meeting with HOPWA providers @ LAF Thursday, March 23 @ 11	Matt Linas
Meeting Adjourn	Meeting adjourned @ Noon	